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INTERNATIONAL UNION, UNITED AUTOMOBILE, AEROSPACE & AGRICULTURAL IMPLEMENT WORKERS OF AMERICA - UAW

GARY R. JONES, *PRESIDENT* RAY CURRY, *SECRETARY-TREASURER*
VICE-PRESIDENTS: TERRY DITTES • CINDY ESTRADA • RORY L. GAMBLE

March 21, 2019

Greetings:

The 2019 International UAW Women's Conference will be held at the Walter and May Reuther UAW Family Education Center, **July 28 – August 2, 2019**. Attendance is limited to delegates.

Registration of delegates will be held on **Sunday, July 28, 2019 from 12 p.m. to 4 p.m.** at the Lecture Hall.

The Conference will convene on **Sunday, July 28, 2019 at 5 p.m.** in the Lecture Hall and conclude on **Friday morning, August 2, 2019**.

The Local Unions are responsible for lost time and registration fees.

- **Registration**

Registration checks or money orders should be returned to the Region 2B Office in the amount of \$625 per delegate, payable to the International Union, UAW **no later than June 21, 2019**.

Mail the Region 2B Office "Form" and checks to Region 2B, UAW, 1691 Woodlands Drive, Maumee, Ohio 43537, Attention: Int'l Women's Conference. This "Form" is required for Region 2B records. **It does not register you for the conference. Conference delegate registration must be completed online by June 21, 2019. Airline registration must be completed online no later than June 21, 2019.**

To register for the Conference, go to: <https://women.uaw.org>

Username: **womensconference2019**
Password: **solidarity19**

- **Transportation**

Delegates whose worksites are located more than 500 miles from the Center (one-way) will be reimbursed travel expenses at the end of the conference as follows.

Driving: For those driving more than 500 miles one-way (1,000 miles round-trip)

Mileage is not reimbursed for the first 1,000 miles of a round-trip. After 1,000 miles, a driver will be reimbursed the IRS rate for each mile. The International Union determines mileage according to Rand-McNally and reimburses for the most direct route to the Center. Do not rely on MapQuest or other internet mileage charts.

On trips to and from the Center, delegates will be entitled to one night's lodging when driving more than 500 miles one-way; two nights- lodging for 1,000 miles or more. Motel rates should not exceed \$65 per night for single occupancy; \$80 per night for double occupancy. Delegates must save motel receipts and submit at the Center for reimbursement. Upon completion of the conference, delegates will receive mileage and/or motel refunds. Meals, highway tolls or other costs incurred during travel are not refundable by the UAW.

Note: Only North American/Union-made vehicles with Vehicle Identification Numbers that begin with 1, 2, 4 or 5 are permitted on the Center property.

Flying: For those flying to Detroit (Worksite must be more than 500 miles one-way.)

For those who choose to fly, the delegate will arrive in Detroit on Saturday, July 27, 2019. The Family Education Center will make hotel reservations at the Detroit Airport Courtyard, (734) 721-3100, for the Saturday night stay. That information will be printed on the e-ticket itinerary provided by the travel agency. The Detroit Airport Courtyard Hotel is a non-smoking establishment. A \$200 fee will be applied to credit card if non-smoking policy is violated.

Charter buses will begin loading at 8:30 a.m. and leave Detroit from the hotel Sunday at 9 a.m. (ET) SHARP. Arrival at the Center will be at approximately 3:30 p.m. For the Friday return-trip, no flights will be made before 4:30 p.m. (ET).

To take advantage of Super-Saver rates, all flight arrangements are made by the Family Education Center at least 14 days in advance. When contacted by TSI travel agency, be prepared to pay for airfare with either a personal credit card or through arrangements made with the Local Union. Local Unions may pay with a check or credit card. **No personal checks will be accepted.**

In cases of airline reservations not made 14 days in advance, the International Union will refund only the cost of the Super-Saver fares. Meals, phone charges or other costs incurred during travel are not refundable.

Airfare reimbursement will be made upon completion of the conference. **A \$75 airline registration fee will be deducted from the reimbursement.** The International Union will reimburse only the cost of a 14-day advance non-refundable ticket. Any changes, additional costs or late fees will not be reimbursed and is the responsibility of the Local Union or delegate.

We will be using the online airline registration process; please follow **this LINK FOR ONLINE AIRLINE REGISTRATION:** <http://www.cvent.com/d/xbgvcs>

All airline reservations must be made no later than **June 21, 2019**. Participants who fly must provide personal credit card information or a Local Union check for advance payment of their airline ticket.

Please allow 48 hours to process airline registration.

Luggage Reimbursement: For those who fly, the International Union will reimburse your 1st piece of luggage each way. You must save your receipt and submit at the Education Office at Black Lake for reimbursement.

- **Cancellations**

Cancellations must be submitted to the **Regional Office** at least **10 working days** prior to the conference so that reservations can be reallocated. Refunds will only be granted for valid emergency reasons until July 12, 2019. **No refunds will be given after July 12, 2019.**

In Solidarity,



Rich Rankin, Director
Region 2B, UAW

RR:mtk/opeiu494afl-cio

2019 International UAW Women's Conference July 28 – August 2, 2019

For: Region 2B Office "Form"

**NOTE: REGISTRATIONS MUST BE COMPLETED ONLINE
at <https://women.uaw.org>**

**Username: womensconference2019
Password: solidarity19**

This form is for Region 2B records – it does not register you for the conference.

Deadline: June 21, 2019

<u>Local #</u>	<u>Unit/Plant Name</u>
	Name
	Email Address
1.	
2.	
3.	
4.	
5.	
6.	

Registration Fee: \$625 per delegate payable to: International Union, UAW

**Return form with check to: Region 2B, UAW
1691 Woodlands Drive
Maumee, OH 43537
Attention: Int'l Women's Conference**