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**INTERNATIONAL UNION, UNITED AUTOMOBILE, AEROSPACE & AGRICULTURE IMPLEMENT WORKERS OF AMERICA-UAW**

GARY JONES, *PRESIDENT*    RAY CURRY, *SECRETARY-TREASURER*

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February 28, 2019

**To: Local Union Presidents, Financial Secretaries, Recording Secretaries and UAW-CAP Council Financial Secretaries in Region 2B, UAW**

(This training is intended for Locals who will not be attending the National Financial Officers Conference)

Greetings:

This is to advise you that we have scheduled **Financial Officer Training April 3 – 4, 2019** at the Region 2B UAW Office, 1691 Woodlands Drive, Maumee, Ohio 43537.

Registration will be held on Wednesday, April 3<sup>rd</sup> at 8:00 a.m. with the sessions beginning at 8:30 a.m. and will conclude at 5:00 p.m. on both days. Space is limited, and registration will be taken on a first-come, first-served basis.

These sessions are limited to Presidents/Financial Secretaries/Recording Secretaries/Bookkeepers and Trustees. Local Union Presidents are encouraged to attend. All participants should bring a calculator with them to the training session. Bookkeeping procedures, per capita taxes and Trustee Audits will all be covered in detail. There will also be a LUIS update presentation and Representatives will be available to assist Locals with any issues they are having with using the LUIS system. If your Local is not currently using LUIS, please make this a priority.

**Registration fee for the training is \$65.00 for each delegate** to offset the cost of materials and lunch. Lunch will be provided both days. The registration fee, hotel, mileage and lost time will be the responsibility of the Local Union or Unit sending the delegate.

**Return the registration form** by email to [kpetersen@uaw.net](mailto:kpetersen@uaw.net) or mail no later than **MARCH 20, 2019**. Make check payable to: Region 2B, UAW, and send to 1691 Woodlands Drive, Maumee, Ohio 43537, Attn: Kelly.

For those requiring lodging, please call the Country Inn & Suites, located at 541 W. Dussel Drive, Maumee, Ohio 43537 at **419-893-8576**. Be sure to ask for the "UAW" rate of \$90.00 daily plus tax. A block of rooms are being held.

I encourage your full participation in this very important Training Session.

In Solidarity,

Rich Rankin, Director  
Region 2B, UAW