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INTERNATIONAL UNION, UNITED AUTOMOBILE, AEROSPACE & AGRICULTURAL IMPLEMENT WORKERS OF AMERICA - UAW

SHAWN FAIN, *PRESIDENT* • MARGARET MOCK, *SECRETARY-TREASURER*  
VICE-PRESIDENTS: CHUCK BROWNING • MIKE BOOTH • RICH BOYER

December 17, 2024 - REVISED

**OFFICIAL CALL TO THE UAW Basic Training  
Co-Hosted by UAW Regions 2B & 4  
February 2-7, 2025**

To: All Local Union Presidents, Recording Secretaries and Financial Secretaries in Region 2B

Sisters and Brothers:

UAW Region 2B is partnering with UAW Region 4 for a UAW Basic Training conference to be held at the UAW Region 4 Pat Greathouse Education Center (PGC) located at 900 E. Center St., Ottawa, Illinois, 61350. At this training, we will explore possibilities to get more boots on the ground in your worksites to build stronger soldiers for the battles ahead!

This training is appropriate for delegates at every level; from new members to experienced activists to local union leaders and is designed to provide relevant training to those interested in learning how our union functions, as well as their role within it. We will provide insight on resources available through the UAW's national departments, discuss methods for empowering members to become active problem solvers, and train delegates on our union's function, history, and values.

**REGISTRATION & HOTEL RESERVATIONS:**

The onsite hotel rooms at the PGC have two beds each and are available on a first-come first-served basis at a rate of \$70 per night. To reserve rooms, call **Holly Skoog** at 847-459-3888; please leave a message if the voicemail picks up. You can also email your reservation request to Holly at [hskoog@uaw.net](mailto:hskoog@uaw.net).

Check in for these rooms is Sunday February 2<sup>nd</sup> at 3 p.m., check out is Friday February 7<sup>th</sup> at 10 a.m. PLEASE COMPLETE HOTEL RESERVATIONS **PRIOR** TO REGISTERING DELEGATES FOR THE CONFERENCE.

To register for the conference, follow this link: <https://conference.uaw.org/region4/UBT.php>

Username: 2025region4      Password: registerUBT

The registration fee is \$300 per delegate, which includes the cost of meals and materials. Please make your checks payable, and mail to "Region 2B, UAW" send your payments by January 31, 2025, to:

Region 2B, UAW Attn: Catie  
1691 Woodlands Dr.  
Maumee, OH 43537

When PGC Hotel rooms are sold out, reduced rates have been arranged for at the following Ottawa hotels:

**Fairfield Inn & Suites**

815-431-8955

**Hampton Inn**

815-434-6040

**Quality Inn Ottawa**

815-433-9600

**Super 8 Ottawa**

815-434-2888

**IMPORTANT DATES:**

- Travel Day: Sunday, February 2<sup>nd</sup> (PGC Hotel guests should arrive **no earlier** than 3 p.m.)
- Event Check-In: Sunday, February 2<sup>nd</sup> from 3:00 - 4:45 p.m.
- Event Opens: Sunday, February 2<sup>nd</sup> at 5 p.m.
- Event Adjourns: Friday, February 7<sup>th</sup> at noon (PGC Hotel guests should checkout by 10 a.m.)
- Travel Day: Friday, February 7<sup>th</sup>
- The first meal will be breakfast on Monday, February 3<sup>rd</sup> and the last meal will be breakfast on Friday, February 7<sup>th</sup>. Please adjust per diem payments accordingly.

I encourage our members to take advantage of the opportunity to participate in this UAW Basic Training. This is an excellent opportunity to build a more empowered membership for the challenges ahead. Whether you're new to our union or in a leadership position, this training will provide essential knowledge and resources to support our local unions and help ensure we are prepared for the battles to come. We look forward to your participation and the continued growth of our collective strength.

If you have any questions about this conference, contact UAW Region 2B Education Representative Amy Richardson at (419) 893-4677.

In solidarity,



David Green, Director  
Region 2B, UAW

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cc: Rick Smith, Assistant Director, Region 2B, UAW  
Region 2B Staff