

# OPTIONAL GROUP LIFE PREMIUMS AND SUB

There have been some concerns regarding the Optional Group Life Insurance premiums and how deductions are handled while on Layoff and whether coverage would lapse for nonpayment of premiums.

Employees' Life Insurance will not be cancelled while on layoff. Optional Group Life, Dependent Group Spouse Life, Dependent Group Child Life and Dependent Group Accident premiums will continue to be deducted from their pay (regular, SUB, or Sick Leave). If there are not enough monies from their pay, the amount will accrue and placed in arrears until they return to work. When they return to work, the accrued amount will be deducted from their pay.

An employee does not need to contact Payroll or Benefit Connect to request their premiums be taken from SUB or Sick Leave.

